



HANNIBAL
CENTRAL SCHOOL DISTRICT

20
20
21

**CALENDAR
OF EVENTS**

928 Cayuga Street Hannibal, NY 13074 | hannibalcsd.org



BOE

Board of Education Meetings are held on the second Wednesday of the month at 6:00 p.m. All meeting locations will be posted on the website. Members of the public and the community are encouraged to attend.

K. Michael LaFurney

President (Term Expires 2021)

P: 315-564-6528

E: mlafurney@hannibalcsd.org

Jack Pope

Vice President (Term Expires 2023)

P: 315-564-3079

E: jpope@hannibalcsd.org

Vern Cole

BOE Member (Term Expires 2022)

E: vcole@hannibalcsd.org

Carl Emmons Jr.

BOE Member (Term Expires 2022)

E: cemmons@hannibalcsd.org

Jessica McNeil

BOE Member (Term Expires 2023)

E: jmcneil@hannibalcsd.org

Greg Hilton

BOE Member (Term Expires 2023)

E: ghilton@hannibalcsd.org

Christopher Long

BOE Member (Term Expires 2021)

E: clong@hannibalcsd.org



NON-DISCRIMINATION POLICY

It is the policy of the district not to discriminate on the basis of race, color, religion, creed, national origin, political affiliation, sex, sexual orientation, age, marital status, military status or disability in its educational programs, activities or employment, in accordance with Title IX of the 1972 Educational Amendments and Section 504 of the Rehabilitative Act of 1973. Any parent who believes his or her child is disabled has the right to refer the child to the building principal for evaluation. No otherwise qualified individual with a disability solely on the basis of that disability, shall be denied benefits of, or be subject to, discrimination from any program or activity of the district.

Any parent who believes his or her child has been denied the benefits of an appropriate education as a result of discrimination based on disability should contact the building principal. Moreover, any person who believes his or her rights have been violated should contact the Superintendent of Schools.

HANNIBAL HOME & SCHOOL INC.

Hannibal Home & School is the Parent Teacher Organization (PTO) of the Hannibal School District, serving grades Pre-K-12. Home & School is made up of parent volunteers, teachers, administrators, school staff and community members.

Hannibal Home & School Inc. promotes student success by enhancing student learning and educational experiences, positively reinforcing character development and cultural awareness, broadening life experiences and opportunities for students and families, promoting community participation in school, and supporting parent involvement in education.

Participation in Home & School is open to all adults connected with the Hannibal Central School District. You can get involved by attending monthly meetings, organizing an event or volunteering a couple of hours to help at an event. We meet at 6:30 p.m. the first Tuesday of the month. Please check the District website (under Parents) for more information on how to participate in the meetings!

MASKS

Hannibal Central School District requires all individuals in school facilities and on school grounds to put on a face covering if another person unexpectedly cannot socially distance. All students and staff members must wear cloth face coverings:

- Whenever they are within 6 feet of someone
- In hallways;
- In restrooms;
- In other congregate settings, including buses

UNIVERSAL PRE-KINDERGARTEN

Our Pre-K program has two sections that operate on a full-day A/B schedule. We still have open-ings for any child who will be 4 years old by Dec. 1, 2020. To register a child for Universal Pre-K or if you have any questions, please call 315-564-8100 (Press 1). Any child who is 4 years old before Dec. 1 may attend UPK but must have transportation provided by the parent/guardian until the child turns 4.



928 Cayuga Street
Hannibal, NY 13074
hannibalcsd.org

SEPTEMBER

2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Superintendent's Conference Day	3	4	5
6	7 LABOR DAY	8 Superintendent's Conference Day Home & School Meeting, 6:30 p.m.	9 First Day of School UPK-12th BOE Meeting, 6 p.m.	10	11	12
13	14	15	16	17	18	19
	Bus Safety Drill					
20	21 DMK Picture Day	22	23	24	25	26
27	28	29	30			

RELEASE OF STUDENT INFO. TO MILITARY RECRUITERS

Pursuant to the federal Every Student Succeeds Act (ESSA), the Hannibal Central School District upon request will disclose students' names, addresses and telephone listings to military recruiters. Parents can request their child's information be withheld from military recruiters by writing to the Superintendent of Schools no later than September 14.

TAX COLLECTION INFORMATION

Hannibal Community Bank will collect the Hannibal Central School District taxes in person during September and October from 9 a.m. to 4 p.m. Monday through Friday. Due to COVID, you are strongly urged to mail in payments or use the bank drive-thru window.

Mail Payments To
Community Bank
343 Church St.
PO Box 116
Hannibal, NY 13074

OCTOBER

2020



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 Home & School Meeting, 6:30 p.m.	7	8	9	10
11	12 HOLIDAY No School	13	14 BOE Meeting, 6 p.m.	15	16	17
18	19	20	21 Storybook Pumpkin, Fairley	22 FES Pictures	23 FES Pictures	24
Fairley All Hallows' Read Week						
25	26	27	28	29	30	31 Halloween

VISITORS

The Hannibal Central School District has a single point of entry in each of its school buildings for visitors. During school hours, all visitors must use the front doors and report to the office. Access beyond that point may be granted, however, you must have an appointment, provide a government issued identification card, wear a mask covering the nose and mouth, and answer the COVID questionnaire before a visitor badge is issued. Those going beyond the office will be required to sign in and out.

NOVEMBER

2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1  Daylight Saving Ends (Fall Back)	2	3 Home & School Meeting, 6:30 p.m.	4	5	6 Superintendent's Conference Day	7
8	9 Bus Safety Drill	10	11 VETERANS DAY No School	12 Fairley Picture Retakes	13 End of 1st Marking Period	14
15	16	17 NHS Induction	18 BOE Meeting, 6 p.m.	19 Parent/Teacher Conferences	20 Parent/Teacher Conferences	21
22	23	24	25 Thanksgiving Recess No School	26 THANKSGIVING DAY Buildings Closed	27 Thanksgiving Recess No School	28
29	30					

TOBACCO-FREE POLICY

For the health and well-being of our students, staff and visitors, our Board of Education has adopted a 100% tobacco-free policy. Tobacco use shall not be permitted and no person shall use, distribute or sell tobacco, including any smoking device, on school grounds (buildings, athletic fields, parking lots, student drop-off areas, personal and school vehicles) or at school-sponsored events on or off campus. Please refer to the district's smoking/tobacco policy (#5640 and #7320).

DECEMBER

2020


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Home & School Meeting, 6:30 p.m.	2	3	4	5
6	7	8	9 BOE Meeting, 6 p.m.	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 Holiday Recess No School	25 CHRISTMAS No School	26
27	28 Holiday Recess No School	29 Holiday Recess No School	30 Holiday Recess No School	31 Holiday Recess No School		

CAMERA SURVEILLANCE ON SCHOOL PROPERTY

For the safety of our students, staff and visitors, the district utilizes camera surveillance equipment for security purposes. Surveillance cameras will generally be used only in public areas where there is no "reasonable expectation of privacy." Public areas may include school buses, building entrances, hallways, parking lots, athletic fields, HS auditorium and where students, employees, and parents come and go.

JANUARY

2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 NEW YEAR'S DAY No School	2
3	4	5 Home & School Meeting, 6:30 p.m.	6	7	8	9
10	11	12	13 BOE Meeting, 6 p.m.	14	15	16
17	18 MARTIN LUTHER KING JR. DAY Buildings Closed	19	20	21	22	23
24	25	26	27	28	29 Regents Rating Day: No Students 9-12 End of 2nd Marking Period	30
31						

HOMELESS STUDENT POLICY

If you are experiencing housing difficulties, please contact our homeless liaison, Joseph Musa, at 315-564-8100 (press 1).

FEBRUARY

2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 Home & School Meeting, 6:30 p.m.	3	4	5 Superintendent's Conference Day	6
Fairley Frozen Math Games						
7	8	9	10 Budget Meeting, 5:30 p.m. BOE Meeting, 6 p.m.	11	12	13
14	15 Winter Recess No School	16 Winter Recess No School	17 Winter Recess No School	18 Winter Recess No School	19 Winter Recess No School	20
21	22	23	24	25	26	27
28						

IDLING SCHOOL BUSES ON SCHOOL GROUNDS

New York Codes, Rules and Regulations require that the engine of a bus or truck powered by diesel fuel shall not idle for more than five consecutive minutes when the bus or truck is not in motion except when forced to maintain motionless due to traffic conditions over which the operator thereof has no control or when state regulations require the maintenance of a specific temperature for passenger comfort.

MARCH

2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 Home & School Meeting, 6:30 p.m.	3 Fairley Spring Portraits	4	5	6
7	8	9	10 Budget Meeting, 5:30 p.m. BOE Meeting, 6 p.m.	11 Parent/Teacher Conferences	12 Parent/Teacher Conferences	13
	Bus Safety Drill					
14 Daylight Saving Begins Spring Forward 	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Spring Recess No School	30 Spring Recess No School	31 Spring Recess No School			

FIRE INSPECTION REPORT POLICY

Notice is hereby given that the annual inspection for 2019-2020 of structures within the Hannibal Central School District for fire hazards which might endanger the lives of students, teachers, and employees therein has been completed. The report is available for review by all interested persons at the district office.

APRIL

2021


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		Call the registrar for a UPK or Kindergarten Registration Packet! 315-564-8100 (press 1)		1 Spring Recess No School Pre-K & Kindergarten Registration Packets Mailed Home	2 Spring Recess No School	3
4	5	6 Home & School Meeting, 6:30 p.m.	7	8	9	10
11	12	13	14 BOE Meeting, 6 p.m.	15	16 End of 3rd Marking Period	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

HEALTH INFORMATION PRIVACY

Under the Health Insurance Portability and Accountability Act (HIPAA), some districts or schools may be a "covered entity." If a district or school (or person within that school, i.e. the school nurse) is included in the "covered entity" category, then the district must provide notice of its privacy practices with regard to protected health information.

MAY

2021


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 Home & School Meeting, 6:30 p.m.	5 Budget Hearing, 5:30 p.m. BOE Meeting, 6 p.m.	6	7	8
9	10	11	12	13	14	15
16	17	18 Budget Vote	19	20	21	22
23 30	24 31 MEMORIAL DAY No School	25	26	27	28 No School	29

STUDENT DIRECTORY INFORMATION

From time to time, student directory information (e.g., name, grade, photo, awards) depicting activities in the schools is released for use in district publications, on the district website or given to the media. Parents who object to the release of their child's directory information and/or photograph should notify the superintendent in writing no later than Sept 14. Simply provide a written statement stating, "Please do not photograph my child(ren) [Student Name(s)] for use in publications and/or web."

JUNE

2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Home & School Meeting, 6:30 p.m.	2	3	4	5
6	7 HS Awards Ceremony	8	9 BOE Meeting, 6 p.m.	10	11	12
13	14	15	16	17	18 End of 4th Marking Period UPK and K Screening	19
20	21	22	23	24	25 Last Day of School Graduation	26
27	28	29	30			

REGISTER YOUR CHILD FOR SCHOOL

A student new to the district must register at the Registrar's Office located in the District Office prior to admission, regardless of what school within the district they will be attending. Registration is available from 8 a.m. to 3:30 p.m. A birth certificate, up-to-date immunization records, proof of residency and custody papers (if applicable) are required at the time of registration. A signed purchase offer or lease agreement may be used as proof of residency. Photo ID of parent/guardian is required at registration. New students must be registered by Sept. 3 to begin on the first scheduled day of school (Sept. 9). For more information call 315-564-8100 (Press 1).

JULY 2021

SUN	MON	TUES	WED	THU	FRI	SAT
				1	2	3
4 <i>INDEPENDENCE DAY</i>	5	6	7 BOE Mtg., 6 p.m.	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2021

SUN	MON	TUES	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11 BOE Mtg., 6 p.m.	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



ASBESTOS MANAGEMENT PLAN

In accordance with the Asbestos Hazard Emergency Response Act (AHERA) of 1987, Hannibal Central School District's facilities have been inspected and response actions are planned to ensure a continued safe environment for our students and employees. The district conducts re-inspections every three years. The Center for Instruction, Technology & Innovation safety and risk management department was contracted to complete the 2019 triennial inspection of all facilities and update the asbestos management plan, which is available for your review in the district office during office hours from 9 a.m. to 3 p.m. For more information, please contact 315-564-8100 (Press 4).

PARENTS' RIGHT TO KNOW

In accordance with the federal Every Student Succeeds Act (ESSA), parents/guardians are entitled to information about the professional qualifications of their children's classroom teachers. This includes whether the teacher has state certification for the classes being taught; the teacher's bachelor's degree major and any other certifications or degrees by field or discipline; and whether the child is provided services by instructional aides or similar paraprofessionals and, if so, their qualifications. Parents/guardians requesting a teacher's composite score must do so in writing to the district superintendent.

DIGNITY FOR ALL STUDENTS ACT

New York State Dignity for All Students Act (Dignity Act or DASA) applies to all public schools. The Dignity Act addresses issues related to harassment and discrimination in schools, including incidents on school property and at public school functions. No student shall be subjected to harassment, discrimination or bullying by employees or students. Incidents of harassment or discrimination shall be reported to the district's DASA building representatives:

Fairley Elementary: Brittany Meier, School Psychologist
High School: Lauren Costello, School Counselor
Kenney Middle School: Sharon Laverty, School Counselor
District Coordinator: Joseph Musa, Director of Pupil Personnel Services

PARENT ENGAGEMENT

The Board of Education recognizes the rights of parents/persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I and encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of district programs, as well as activities

and procedures that are designed to carry out Every Student Succeeds Act (ESSA) parent involvement goals.

SCHOOL ATTENDANCE POLICY

The Board of Education recognizes that attendance in class is an integral part of academics. By being present in class for in-person learning and/or engaged daily in remote learning, students benefit not only from their own participation, but also from the general dialogue and interaction among students and teachers in the class. Teachers may include a participation grade in the computation of course averages.

An excused absence is any absence, tardiness or early departure for which the student has a valid school-approved excuse. Such excused absences shall include: personal illness, illness or death in the family, religious observance, required court appearances, medical treatment, approved college visits, military obligations, impassable roads and absences approved in advance by the principal.

An absence is considered an unexcused absence, tardiness or early departure if the student has no valid school approved excuse. Such unexcused absences shall include shopping trips, hunting, babysitting, family vacation, oversleeping, absence to allow for more time to complete school work or study for a test, missed the bus, skipping class and any other absence that is not excused.

Truant is an unexcused absence without permission or knowledge from home or school. If a student is truant, a zero will be assigned for any test or materials graded that day with no make-up allowed. Interventions to deal with negative attendance patterns may include:

- Parent/guardian notification upon excessive absences
- Parent/guardian conference when detrimental attendance patterns persist
- Referral for counseling
- Disciplinary action
- Referral to agency personnel
- Requirement of documentation from medical personnel to verify frequent or extended absences
- Refusal to allow a student to attend summer school for the purpose of making up a class

A student is not to be counted present and immediately excused. For a student to be counted in attendance for the day he/she must be present for a minimum of one hour of instruction.

Parents who transport their children to school need to be sure they are not deviating from the established starting and ending times of the school day.

EXCUSES AND STUDENT RELEASE

On the day a student returns to school from an absence, he/she must present to the homeroom teacher a written excuse from his/her parent/guardian. The excuse should indicate the dates of absence and the reason for the absence.

If a student wishes to be excused early, a written note must be submitted from the parent/guardian requesting early release and stating the reason for the request. Details such as doctor's name, agency, etc. must be included so appointments can be verified.

In emergency situations, a parent/guardian must call the main office to make arrangements for pick-up. If someone other than the person in a parental relationship is to sign out the student, written parental permission is required.

Any parent/guardian or designee who picks a student up from school is asked to stay in their vehicle in the designated pick-up area and ALWAYS be prepared to show picture ID.

Phone requests to release students are not to be honored.

NOTICE OF ABSENCES & ATTENDANCE CONTACT INFO.

It is the responsibility of the parent/guardian to notify the school of all absences on the day they are to occur. He/she may do so by speaking with the principal's office, nurse or attendance office personnel. If there is no report made, the district shall attempt to contact the student's parent(s) or person in parental relation to learn the nature of the student's absence and notify the parent that the student has not arrived at school. This may involve calls to the parent's workplace.

Call: Fairley (315-564-8110 Press 3); Kenney (315-564-8120 Press 3); High School (315-564-8130 Press 3)

EMERGENCY SCHOOL CLOSINGS

When schools are closed or delayed because of weather conditions or other emergencies, early announcements will be made over local television stations, their respective websites and via our school website and through the School Messenger system. If you do not wish to receive a phone call from School Messenger notifying you of an emergency closing, please contact the school registrar at 315-564-8100 ext 1.

When it is necessary to close school, the district will call the following designated "official" stations: CNY Central (Channels 3 & 5), WIXT (Channel 9), and News 10 Now. These stations will broadcast this information, which will typically be on the air by 6 a.m. If you have any doubts about the opening of school, it is suggested that you keep your TV on or check the district's website.

If all five Emergency Closing Days are used and additional days are needed, make up days

will be held first on May 28, second on March 29 and the third on March 30. Staff, faculty and families should plan accordingly.

ANNUAL PESTICIDE NOTIFICATION

New York State Education Law Section 409-H requires the district to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The district is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72-hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- Silica gel and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. To receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please send a written notice to Director of Facilities Jarrett Butchino.

BODY MASS INDEX REPORTING POLICY

New York State requires schools to track each student's Body Mass Index (BMI) and weight status category as part of school health examinations. Every year the NYS Department of Health will survey some schools for the number of pupils in each of six possible weight status categories. If Hannibal Central School District is surveyed by the state, the district will share summary group data only, not individual names or information. Parents who wish to exclude their child's data from such group calculations must contact the child's school building nurse.

ACCIDENTS OR INJURIES AT SCHOOL

The Hannibal Central School District maintains a student accident insurance policy that provides insurance for medical and surgical loss arising from accidental bodily injury that occurs:

1. While attending school during school hours
2. While being transported directly to and from school for regular school classes
3. While attending school-sponsored and school-supervised activities

The policy is designed to pay benefits in excess of those provided by your personal health insurance policy or any other coverage you may have for the child. The maximum benefits are limited to the "usual and reasonable" expense for such accident or injury as determined by our insurance carrier.

If your child is injured at school you must:

1. File the insurance form with the school nurse
2. Submit the claim to your personal health or accident insurer for initial consideration
3. If a balance remains after the claim is processed by your insurance company, you should submit a claim to the school insurance company for consideration of the remainder.

There are some limitations on the school insurance policy. To be certain you maintain coverage, contact the school nurse within five days of the accident or injury to begin the necessary paperwork to protect your claim.

HEALTH CONCERNS

With students in close proximity to one another in school, there is a concern about the spread of illness. We ask that you speak to your children about good hygiene habits. Please encourage them to:

- Wash hands often with soap and warm water
- Wear a mask
- Avoid being in close contact with people who are ill
- Keep hands away from face and avoid touching your nose, mouth and eyes
- Do not share personal items, such as drink bottles

If your child is sick, has a 100° fever or higher, a cough or is vomiting, please have them stay home from school until they are recovered. Contact the school nurse with any questions or concerns about your child's health.

If you or your child has presented symptoms related to COVID-19, please have them stay home and contact your physician or the County Health Department.

***COVID-19 symptoms include, but are not limited to: Fever/chills, Cough, Shortness of breath or difficulty breathing, Fatigue, Muscle or body aches, Headache, New loss of taste or smell, Sore throat, Congestion, runny nose, Nausea or vomiting, Diarrhea**

HEAD LICE

Parents can help control the spread of head lice by:

- Cautioning your children about sharing personal items such as hats, combs, barrettes, brushes, etc.
- Checking your children for signs of head lice such as itching, scalp sores, lice or nits. If you find any signs, visit your family doctor before school opens.
- Properly treating any confirmed case of head lice and taking all appropriate precautions to prevent the spread of head lice among family members if one person is found to have head lice.

Call the school nurse if you are uncertain of how to treat the lice and/or keep it from spreading. If you suspect your child has head lice, please have the child checked by the school nurse or your family doctor.

MEDICATION IN SCHOOL

In the event a student needs to take medication while in school, we require that you adhere to the following:

- A written statement from your physician indicating the name of the medicine, dosage, frequency and any other pertinent information regarding its administration must be on file.
- A written statement from a parent giving permission to have the medicine administered in school must be on file.
- The medicine must be brought to school in the original container by a parent or adult.
- If a student has a medical ailment, a written doctor's excuse must be obtained to be excused from physical education class, this should be given to the school nurse. Students must also have written permission to return to P.E. class.

We require physical examinations that must include a BMI for all students in grades K, 2, 4, 7, and 10. Parents may choose to have this physical exam completed by their family physician or by the school physician.

New York State requires a dental certificate for the same grade levels. The dental certificate needs to be completed by your family dentist.

ACCESS TO STUDENT RECORDS & STUDENT PRIVACY POLICY

The Family Educational Rights and Privacy Act (FERPA) gives students over 18 years of age and parents the right to review certain educational records. Pursuant to law, the following records are available for review:

- The guidance folder, which contains standardized test scores, biographical data and elementary progress reports;
- Academic records for grades seven through 12;
- Cumulative health records;
- Attendance records;
- Student disciplinary records reflecting superintendent's hearings in which the student has been found guilty and letters and/or records of school suspension lasting five days or less;
- School medical records maintained at the school nurse's office that contain the student's medical history;
- Pupil service records that include psychological reports maintained by school personnel.

These records are confidential and cannot be released without the prior written consent of the parent or guardian. The law does provide for limited exceptions to the prior consent requirement, e.g., certain school employees or state or federal officials have a legitimate purpose for needing access to information contained in the students' records.

The Board of Education has established a policy for maintaining the confidentiality of student education records, and for providing access to such records for parental review. Copies of this policy are available in the district office. Applications for access to student records also are available in the district office. Please direct any questions about the right to review student records to the respective building principal.

The Protection of Pupil Rights Amendment (PPRA) to the federal Family Educational Rights and Privacy Act (FERPA) affords parents certain rights regarding district surveys, collection and use of information for marketing purposes, and certain physical exams. Parents can request their child be excused from participation in such surveys by writing to the Superintendent of Schools.

FAIRLEY STUDENT DROP-OFF/PICK-UP PROCEDURE

Student drop-off will be from 8:45-9:00 a.m. for families wishing to bring their child(ren) to school. Student drop-off will take place in the loop near the Pre-K door one car at a time. We ask that families remain in vehicles and wait for a staff member to approach. A staff member will screen students being dropped off before they leave the vehicle. If a student arrives outside of the drop-off times, the family will need to park their vehicle in a parking spot and call the main office to make arrangements. Please note that buses will begin arriving at 9:00 a.m.

Student pick-up will be from 2:40-2:55 p.m. and will take place in the loop near the Pre-K door. We ask that families remain in vehicles and wait for their child(ren) to be brought out to them. We understand circumstances may occur where families may arrive later than 2:55 p.m. requesting to pick up their child(ren). In that situation, we ask that families park their vehicle in a parking spot and call the main office to make arrangements. Please note that bus dismissal begins at 3:00 p.m.

FAIRLEY ELEMENTARY SCHOOL TRANSPORTATION

For the child's safety, it is required that all UPK through 1st grade parents/guardians meet the bus and assist their child getting on and off the bus.

Fairley Elementary students will only be dropped off when a visible adult is present at the location (home, babysitter's house, etc.). If there is no adult, the child will not be let off the bus and will be brought back to school. Parents/Guardians must notify the bus garage if their child is not attending school in the morning (sick, vacation, morning appointment). Transportation: 315-564-8140.

SAT & ACT TEST DATES

For information about the registration process, requirements, test accommodations and study guides, visit www.collegeboard.org (SAT) or www.act.org (ACT). Payment is required at the time of registration. You will also need to upload a headshot photo to register for either exam. Our high school guidance department would be glad to provide additional information and answer any questions you may have regarding the process.

Exam	Test Date	Registration Deadline
SAT	September 26, 2020	August 26, 2020
ACT	October 10, 17, 24 & 25, 2020	September 17, 2020
SAT	October 3, 2020	September 4, 2020
ACT	December 12, 2020	November 6, 2020
SAT	November 7, 2020	October 7, 2020
ACT	February 6, 2021	January 8, 2021
SAT	December 5, 2020	November 5, 2020
ACT	April 17, 2021	March 12, 2021
SAT	March 13, 2021	February 12, 2021
ACT	June 12, 2021	May 7, 2021
SAT	May 8, 2021	April 8, 2021
SAT	June 5, 2021	May 6, 2021

IMMUNIZATIONS

NYS law requires that all students be current on immunizations. Children who are not immunized will not be allowed to attend school. A list of required immunizations by grade level is listed below. Immunization clinics are held at the Oswego County Health Department offices (70 Bunner St., Oswego) every Tuesday, 12:30-3:30 p.m. Call 315-349-3547 for more information.

Vaccines	Pre-k	Kindergarten and Grades 1-5	Grades 6-11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td)2	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older	3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap)3	Not applicable		1 dose	
Polio (IPV/OPV)	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
Measles, Mumps and Rubella (MMR)	1 dose	2 doses		
Hepatitis B	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years		
Varicella (Chickenpox)	1 dose	2 doses		
Meningococcal conjugate (MenACWY)	Not applicable		Grades 7-11: 1 dose	2 doses or 1 dose if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate (Hib)	1 to 4 doses	Not applicable		
Pneumococcal Conjugate (PCV)	1 to 4 doses	Not applicable		

GRADUATION REQUIREMENTS

Your counselor will monitor your academic progress and will advise you as to what requirements you will need to earn your diploma. It is important that you also take responsibility for keeping track of your course work and Regents exams throughout your high school career.

- Local diplomas remain available for students with disabilities.
- An integrated course in math/science/technology may be used to satisfy the requirement for a 3rd credit in math OR science. These courses are Production Systems and World of Technology.
- Students must meet both academic AND attendance requirements to attend CiTi.
- Per board policy, all students must carry a minimum yearly academic course load of 5 ½ credits.

REGENTS DIPLOMA REQUIREMENTS

REQUIRED COURSES

ENGLISH	4 credits
SOCIAL STUDIES	4 credits
MATH	3 credits
SCIENCE (2 must be lab based)	3 credits
FOREIGN LANGUAGE	1 credit
ART/MUSIC	1 credit
HEALTH	½ credit
PE	2 credits
ELECTIVES	3 ½ credits
TOTAL	22 credits

REQUIRED REGENTS EXAMS

COMPREHENSIVE ENGLISH
GLOBAL HISTORY & GEOGRAPHY
US HISTORY & GOVERNMENT
INTEGRATED ALGEBRA
ONE REGENTS SCIENCE EXAM

*A passing score of 65 is required

Please note: The state regulations include a "4+1" option that permits a student to meet graduation assessment requirements. See your counselor for details.

REGENTS DIPLOMA WITH ADVANCED DESIGNATION

REQUIRED COURSES

ENGLISH	4 credits
SOCIAL STUDIES	4 credits
MATH	3 credits
SCIENCE	3 credits
FOREIGN LANGUAGE	3 credits
*A 5 unit sequence in art, music or CTE may replace the 3 unit foreign language requirement	
ART/MUSIC	1 credit
HEALTH	½ credit
PE	2 credits
ELECTIVES	1 ½ credits
TOTAL	22 credits

REQUIRED REGENTS EXAMS

COMPREHENSIVE ENGLISH
GLOBAL HISTORY & GEOGRAPHY
US HISTORY & GOVERNMENT
LIVING ENVIRONMENT
ONE ADDITIONAL SCIENCE REGENTS EXAM
INTEGRATED ALGEBRA
GEOMETRY
ALGEBRA 2/TRIGONOMETRY
FOREIGN LANGUAGE (Local exam for current Spanish III students must be passed for the Advanced Diploma)

TRANSPORTATION PROGRESSIVE DISCIPLINE

Listed below are the Levels of Consequences for inappropriate behavior on School Buses:

Level 1: Verbal warning(s) from Driver.

Level 2: Written warning from Driver

- a. Student is called to the office for a meeting
- b. Copy of written warning is sent home

Level 3: Second written warning from Driver

- a. Student is called to the office for a meeting
- b. One to Five (1-5) day bus suspension
- c. Principal notifies parent prior to suspension

Extenuating circumstances and the severity of the misbehavior could result in an Administrative meeting, Superintendent's Hearing and or complete loss of bus riding privileges. The Safety Guidelines and Consequences are given verbally to the students by their bus driver within the first three days of the school year.

BUS SAFETY GUIDELINES

We possess a good safety record and we need to remain fully focused on accident prevention. The team of drivers, parents and students are asked to help with school bus safety. HCSD is committed to providing a safe and comfortable ride for all of our children. Please pay attention to the general safety guidelines:

- The driver is in charge. All instructions of a bus driver are to be followed.
- As the bus approaches for pickup, students are to stand at least 15 feet off the road and not push in line or approach the bus until the bus has come to a complete stop and the driver has opened the door.
- Students should safely board the bus and can be assigned seats by the bus driver.
- Students may not change seats or move in aisles while the bus is in motion unless they are directed to do so by the driver.
- Talking can take place at a reasonable noise level. Loud shouts and whistles will not be tolerated.
- Arms and legs are not to be extended from a bus window or door.
- Horseplay and general rough-housing will not be tolerated.
- Paper or any other objects are not to be thrown.
- The same rules applying to smoking and drugs in the school are in effect on the bus as well.
- Due to allergies and student safety, there is no eating or drinking on the bus.
- Any actions that distract or otherwise prevent the driver from concentrating on the driving of a bus are forbidden.
- Students who must cross the road after bus dismissal must walk within eyesight of the bus driver and wait for the driver's direction before crossing.

- Students are not allowed to disembark at other than their authorized stop on regular routes, unless the school has been given a note, written and signed by a parent or guardian, authorizing such a change. The note is to be submitted to a person in the main office no later than noon on the same day of the requested change. A pass will be written by a secretary in the main office granting the proper bus arrangement. The request could be denied or checked into by a building principal or other administrator if it seems to be allowing the child to do something which is questionable or unsafe. No calls to the school office will be acceptable as a basis of authorizing busing changes.
- Objects transported on a bus can be very dangerous. No glass, sharp objects, pets, firearms, bats/sport sticks, squirt guns, bottles, or chemicals are to be allowed on the bus. No skateboards. Electronic devices may be used at the discretion of the bus driver. Cameras and video recording devices of any type may not be used on the bus. Musical instruments can be carried as long as they can be secured.
- Due to allergies and student safety, cologne, perfume, deodorant or any aerosol of any kind shall not be sprayed on the bus.
- Small instruments, books, and gym bags can be carried on the student's lap.

Riding a bus is a privilege, not a right.

TRANSPORTATION CHANGES FOR 2020-2021

Bus notes will not be accepted during the 2020-2021 school year. Students must ride their scheduled bus run or be picked up by a responsible adult. Masks must be worn on the school bus.



DISTRICT OFFICE

Main Number 315-564-8100
Registrar..... Press 1
Special Education Press 2
Food Service 315-564-7932
Director of Facilities Press 4
Accounts Payable Press 5
Transportation Press 6
Treasurer Press 7
Superintendent Press 8
Tax Collection..... Press 9

HIGH SCHOOL

Main Number 315-564-8130
Main Office..... Press 1
Nurse..... Press 2
Attendance Press 3
Guidance..... Press 4
Athletic Director Press 5

MIDDLE SCHOOL

Main Number 315-564-8120
Main Office Press 1
Nurse..... Press 2
Attendance Press 3
Guidance..... Press 4

ELEMENTARY SCHOOL

Main Number 315-564-8110
Main Office Press 1
Nurse..... Press 2
Attendance Press 3

TRANSPORTATION

Main Number 315-564-8140

**NON PROFIT
U.S. POSTAGE PAID
PERMIT NO. 3
HANNIBAL, NY 13074**

**LOCAL POST OFFICE
BOXHOLDER OR
RURAL ROUTE PATRON**

Our students come first! We are dedicated to maximizing the potential of each individual student. Our educational programs and experiences are purposefully designed to position our students for success. With the support of parents, faculty, staff, administration, community members and the Board of Education, each student will become a confident, responsible and proud graduate of The Hannibal Central School District.

