



NON-DISCRIMINATION POLICY

It is the policy of the district not to discriminate on the basis of race, color, religion, creed, national origin, political affiliation, sex, sexual orientation, age, marital status, military status or disability in its educational programs, activities or employment, in accordance with Title IX of the 1972 Educational Amendments and Section 504 of the Rehabilitative Act of 1973. Any parent who believes his or her child is disabled has the right to refer the child to the building principal for evaluation. No otherwise qualified individual with a disability solely on the basis of that disability, shall be denied benefits of, or be subject to, discrimination from any program or activity of the district. Any parent who believes his or her child has been denied the benefits of an appropriate education as a result of discrimination based on disability should contact the building principal. Moreover, any person who believes his or her rights have been violated should contact the Superintendent of Schools.

DIGNITY FOR ALL STUDENTS ACT

The New York State Dignity for All Students Act (Dignity Act or DASA) applies to all public schools. The Dignity Act addresses issues related to harassment and discrimination in schools, including incidents on school property and at public school functions. No student shall be subjected to harassment, discrimination or bullying by employees or students. Incidents of harassment or discrimination shall be reported to the district's DASA building representatives:

District Coordinator

Joseph Musa, *Director of Pupil Personnel Services*

Fairley Elementary School

Maggie Olon, *School Social Worker*

Kenney Middle School

Sharon Laverty, *School Counselor*

High School

Kathaleen Hooper, *School Counselor*

BOE

BOARD OF EDUCATION MEETINGS

are held on the second Wednesday of the month at 6:00 pm
All meeting locations will be posted on the website. Members of the public and the community are encouraged to attend.

JESSICA WAKEFIELD

President (Term Expires 2025)
jwakefi2@hannibalcsd.org

JACK POPE

Vice President (Term Expires 2026)
jpope@hannibalcsd.org

CHANCE FIELDSON

BOE Member (Term Expires 2025)
cfieldso@hannibalcsd.org

GREG HILTON

BOE Member (Term Expires 2026)
ghilton@hannibalcsd.org

K. MICHAEL LAFURNEY

BOE Member (Term Expires 2024)
mlafurney@hannibalcsd.org

CHRISTOPHER LONG

BOE Member (Term Expires 2024)
clong@hannibalcsd.org

DALE YOUNG

BOE Member (Term Expires 2026)
dyoung@hannibalcsd.org

HANNIBAL HOME & SCHOOL INC.

Hannibal Home & School is the Parent Teacher Organization (PTO) of the Hannibal School District, serving grades Pre-K-12. Home & School is made up of parent volunteers, teachers, administrators, school staff and community members.

Hannibal Home & School Inc. promotes student success by enhancing student learning and educational experiences, positively reinforcing character development and cultural awareness, broadening life experiences and opportunities for students and families, promoting community participation in school, and supporting parent involvement in education.

Participation in Home & School is open to all adults connected with the Hannibal Central School District. You can get involved by attending monthly meetings, organizing an event or volunteering a couple of hours to help at an event.

We welcome new ideas and involvement. Everyone is welcomed to participate in Home & School. We meet at 6:30 pm the first Tuesday of the month. Please check the District website (under Parents) for more information on how to participate in the meetings!

UNIVERSAL PRE-KINDERGARTEN

Our Pre-K program has a full-day schedule for all students who will be 4 years old by Dec. 1, 2023. To register a child for Universal Pre-K or if you have any questions, please call 315-564-8100 (Press 1). Any child who is 4 years old before Dec. 1 may attend UPK but must have transportation provided by the parent/guardian until the child turns 4.



928 Cayuga Street • Hannibal, NY 13074
hannibalcsd.org

AUGUST



2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 UPK Screening	2 UPK Screening K Screening	3 UPK Screening K Screening	4	5
6	7	8	9 BOE MEETING, 6:00 PM	10	11	12
13	14	15	16 REGENTS Immunization Clinic 9:00 am-12:00 pm	17 REGENTS Sports Physicals 8:00 am HS Nurses Office	18	19
20	21 JV/V Fall Sports Begin	22 Senior Picture Day @ DMK Lib.	23 Senior Picture Day @ DMK Lib.	24	25 Stuff A Bus: BoE Room 1:00-3:00 pm	26
27	28 UPK/K Orientation, 9:00-11:30 am DMK 5th Grade Orientation, 3:00-4:00 pm HS 9th Grade Orientation, 4:00-5:00 pm	29 UPK/K Orientation, 9:00-11:30 am	30	31 Warrior Welcome Back 12:00-3:00 pm		

REGISTER YOUR CHILD FOR SCHOOL

A student new to the district must register at the Registrar's Office located in the District Office prior to admission, regardless of what school within the district they will be attending. Registration is available from 8:00 am to 3:30 pm. A birth certificate, up-to-date immunization records, proof of residency and custody papers (if applicable) are required at the time of registration. A signed purchase offer or lease agreement may be used as proof of residency. We require a photo ID of parent/guardian at registration. Don't wait — register today! New students must be registered by August 31 to ride a bus to school on opening day. For more information call 315-564-8100 (Press 1).

SEPTEMBER



2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
TAX COLLECTION INFORMATION Hannibal Community Bank will collect the Hannibal Central School District taxes in person, Monday through Friday, 9:00 am to 4:00 pm; during September and October. You are strongly urged to mail in payments or use the bank drive thru window.		MAIL PAYMENTS TO: Community Bank 343 Church St. PO Box 116 Hannibal, NY 13074			1	2
3	4 LABOR DAY Building Closed	5 STAFF DEVELOPMENT DAY No School for Students	6 SCHOOL STARTS! UPK-12 Modified Fall Sports Begin	7	8	9
10	11 HS/MS Bus Safety Drill	12 FES Bus Safety Drill	13 BOE MEETING, 6:00 PM	14 DMK Open House 5:30-7:00 pm	15	16
17	18	19 HS Picture Day	20	21 FES Open House 5:30-7:00 pm	22	23
24	25	26	27	28 HS Open House 5:30-7:00 pm	29	30
<div>●</div> <div>HOME COMING WEEK</div> <div>●</div>						

STUDENT DIRECTORY INFORMATION

From time to time, student directory information (e.g., name, grade, photo, awards) depicting activities in the schools is released for use in district publications, on the district website, or given to the media.

Parents who object to the release of their child's directory information and/or photograph should notify the superintendent in writing no later than September 1, 2023

Simply provide a written statement stating, "Please do not photograph my child(ren) [Student Name(s)] for use in publications and/or web for the 2023-2024 school year."

OCTOBER



2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 DMK Picture Day	3	4	5	6	7
8	9 HOLIDAY No School, Buildings Closed	10	11 BOE MEETING, 6:00 PM	12	13	14
15	16 Senior Picture Retake Day in HS Gym	17	18	19	20	21
22	23	24	25 FES Picture Day FES Storybook Pumpkin Night 5:30-6:30 pm	26 FES Picture Day	27 STAFF DEVELOPMENT DAY No School for Students	28
● ————— ALL HALLOWS' READ WEEK @ FES ————— ●						
29	30	31				

VISITORS

The Hannibal Central School District has a single point of entry in each of its school buildings for visitors. During school hours, all visitors must use the front doors and report to the main office. Access beyond that point may be granted, however, you must have an appointment and provide a government issued identification card before a visitor badge is issued. Those going beyond the office will be required to sign in and out.

NOVEMBER



2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 HS Picture Retake Day	2	3	4
5 Daylight Savings Ends: Fall Back	6 HS/MS Bus Safety Drill	7 NHS Induction Ceremony, 6:30 pm HS Auditorium FES Bus Safety Drill	8 DMK Picture Retake Day BOE MEETING, 6:00 PM	9 End of 1st MP	10 VETERANS' DAY (OBSERVED) No School, Buildings Closed	11
12	13 JV/V Winter Sports Begin	14	15	16 Early Dismissal (UPK-8) 11:30 am @ DMK 12:30 pm @ FES	17 Early Dismissal (UPK-8) 11:30 am @ DMK 12:30 pm @ FES Senior High Area All-State @Phoenix	18 Christmas Bureau Carnival Senior High Area All-State @Phoenix Junior High All County Auditions @ Mexico
19	20	21	22 RECESS DAY No School	23 THANKSGIVING DAY No School, Buildings Closed	24 RECESS DAY No School, Buildings Closed	25
26	27	28	29	30 FES Picture Retake Day		


TOBACCO AND CANNABIS-FREE POLICY

For the health and well-being of our students, staff and visitors, our Board of Education has adopted a 100% tobacco and cannabis-free policy. Tobacco and cannabis use shall not be permitted and no person shall use, distribute, or sell tobacco or cannabis, including any smoking device, on school grounds (buildings, athletic fields, parking lots, student drop-off areas, personal and school vehicles) or at school-sponsored events on or off campus. Please refer to the district's Smoking / Tobacco / Cannabis Policy, #5640, and Alcohol, Tobacco, Drugs, and Other Substances (Students) Policy #7320.

DECEMBER



2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 HS Picture Club/Group Day	7 HS Band & Chorus, 6:30 pm, HS Auditorium (Snow Date 12/19)	8	9
10	11	12 Winter Concert 7th-8th, 6:30 pm (Snow Date 12/20) Holiday Craft Night at FES 5:30-7:00 pm	13 BOE MEETING, 6:00 PM	14 Winter Concert 4th-6th, 6:30 pm (Snow Date 12/20)	15	16
17	18	19	20 Christmas Bureau Delivery	21	22	23
24	25 CHRISTMAS DAY No School, Buildings Closed	26	27	28	29	30
31	<div>RECESS DAY</div> <div>No School</div>					

CAMERA SURVEILLANCE ON SCHOOL PROPERTY

For the safety of our students, staff and visitors, the district utilizes camera surveillance equipment for security purposes. Surveillance cameras will generally be used only in public areas where there is no "reasonable expectation of privacy." Public areas may include school buses, building entrances, hallways, parking lots, gymnasiums, athletic fields, HS auditorium, and where students, employees, and parents come and go.






JANUARY



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 NEW YEAR'S DAY No School, Buildings Closed	2	3	4	5	6
7	8 Mod. Wrestling & Mod. Girls' Basketball begins	9	10 BOE MEETING, 6:00 PM	11	12 All County Jr./Sr. High Band @ Central Square	13 All County Jr./Sr. High Band @ Central Square
14	15 MLK JR. DAY No School, Buildings Closed	16	17	18	19	20
21	22	23	24	25	26 Regents Rating Day: No school for HS students End of 2nd Marking Period	27
28	29	30	31			


HOMELESS STUDENT HELP

If you are experiencing housing difficulties, please contact our homeless liaison, Joseph Musa, at 315-564-8100 (press 1).

FEBRUARY



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 STAFF DEVELOPMENT DAY No School for Students	3
4	5	6	7	8	9	10
	FAIRLEY'S FROZEN MATH GAMES WEEK					
11	12	13	14 Budget Meeting 5:30 pm BOE MEETING, 6:00 PM	15	16	17
18	19 PRESIDENTS' DAY No School	20	21	22 RECESS DAY No School	23	24
25	26	27	28	29		

IDLING SCHOOL BUSES ON SCHOOL GROUNDS

New York Codes, Rules and Regulations require that the engine of a school bus or truck shall not idle for more than five consecutive minutes when the school bus or truck is not in motion except when forced to maintain motionless due to traffic conditions over which the operator thereof has no control or when state regulations require the maintenance of a specific temperature for passenger comfort.

MARCH



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 HS/MS Bus Safety Drill	5 FES Bus Safety Drill	6	7	8 Spring Fling 7:00 pm @ HS Gym	9
10 Daylight Savings Begins: Spring forward	11 STAFF DEVELOPMENT DAY No School for Students JV/V Spring Sports Begin	12	13 Budget Meeting 5:30 pm BOE MEETING, 6:00 PM	14 Early Dismissal (UPK-8) 11:30 am @ DMK 12:30 pm @ FES	15 Early Dismissal (UPK-8) 11:30 am @ DMK 12:30 pm @ FES	16
17	18	19 District Wide All Chorus Concert 6:30 pm HS Auditorium (Snow date 3/26)	20 FES Class Group Picture Day District Wide All Band Concert 6:30 pm HS Auditorium (Snow date 3/27)	21	22	23
24	25	26	27	28	29 RECESS DAY: NO SCHOOL Pre-K and Kindergarten Registration Packets mailed home	30
31						

FIRE INSPECTION REPORT POLICY

Notice is hereby given that the annual inspection for 2022-2023 of structures within the Hannibal Central School District for fire hazards which might endanger the lives of students, teachers, and employees therein has been completed. The report is available for review by all interested persons at the district office.

APRIL



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 FES Spring Pictures	2 FES Spring Pictures	3	4	5 End of 3rd MP Drama Club Show 7:00 pm, HS Auditorium	6 Drama Club Show 7:00 pm, HS Auditorium
7 Drama Club Show 2:00 pm, HS Auditorium	8 <i>Solar Eclipse!</i> Modified Spring Sports begin	9	10 BOE MEETING, 6:00 PM	11	12 All County Chorus Festival @ Mexico	13 All County Chorus Festival @ Mexico
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	● ————— SPRING BREAK ————— ● No School					
28	29	30				

HEALTH INFORMATION PRIVACY

Under the Health Insurance Portability and Accountability Act (HIPAA), some districts or schools may be a “covered entity.” If a district or school (or person within that school, i.e. the school nurse) is included in the “covered entity” category, then the district must provide notice of its privacy practices with regard to protected health information.

MAY



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8 Budget Hearing 5:30 pm BOE MEETING, 6:00 PM	9	10	11
12	13	14	15	16	17 NYSSMA Solo Festival @ Mexico	18 NYSSMA Solo Festival @ Mexico HS Prom & Post Prom
19	20	21 BUDGET VOTE DAY 12:00 noon - 8:00 pm Spring Concert 4th-6th, 6:30 pm	22	23 Healthy Family Night at FES 5:00-7:00 pm	24 RECESS DAY: NO SCHOOL	25
26	27 MEMORIAL DAY OBSERVED No School	28	29 DMK on Display 6:00-7:00 pm	30 Senior Dinner Dance at Colloca Winery	31	


RELEASE OF STUDENT INFO. TO MILITARY RECRUITERS

In compliance with the Elementary and Secondary Education Act (ESEA), and the Family Educational Rights and Privacy Act (FERPA), the Hannibal Central School District upon request will disclose students' names, addresses and telephone listings to military recruiters. Parents can request their child's information be withheld from military recruiters by writing to the Superintendent of Schools no later than September 1, 2023.

JUNE



2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Senior Award Ceremony 6:00 pm at HS	4 ALGEBRA REGENTS Spring Concert 7th-8th; 6:30 pm	5	6 Senior HS Band Concert at 6:30 pm HS Auditorium	7 8th Grade Memories Dance 6:00-8:00 pm	8
9	10	11 Senior High Chorus Concert 6:30pm @ HS Auditorium	12 BOE MEETING, 6:00 PM	13 DMK Awards Night, 6:00 pm Emergency Drill (Dismiss 5 min early)	14 REGENTS	15
16	17 NO SCHOOL FOR HS STUDENTS	18 REGENTS	19 JUNETEENTH No School	20 REGENTS	21 REGENTS End of 4th MP HS Graduation	22
23	24 REGENTS	25 REGENTS UPK-8 LAST DAY! 8th Grade Celebration 9:00 am	26	27	28	29
30						

JULY 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4 BUILDINGS CLOSED	5	6
7	8	9	10 BOE MTG 6:00 PM	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUG 2024

SUN	MON	TUES	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 BOE MTG 6:00 PM	15	16	17
18	19 REGENTS	20 REGENTS	21	22	23	24
25	26	27	28	29	30	31

ACCESS TO STUDENT RECORDS & STUDENT PRIVACY POLICY

The Family Educational Rights and Privacy Act (FERPA) gives students over 18 years of age and parents the right to review certain educational records. Pursuant to law, the following records are available for review:

- The guidance folder, which contains standardized test scores, biographical data and elementary progress reports;
- Academic records for grades 7 through 12;
- Cumulative health records;
- Attendance records;
- Student disciplinary records reflecting superintendent's hearings in which the student has been found guilty and letters and/or records of school suspension lasting five days or less;
- School medical records maintained at the school nurse's office that contain the student's medical history;
- Pupil service records that include psychological reports maintained by school personnel.

These records are confidential and cannot be released without the prior written consent of the parent or guardian. The law does provide for limited exceptions to the prior consent requirement, e.g., certain school employees or state or federal officials have a legitimate purpose for needing access to information contained in the students' records.

The Board of Education has established a policy for maintaining the confidentiality of student education records, and for providing access to such records for parental review. Copies of this policy are available in the district office. Applications for access to student records also are available in the district office. Please direct any questions about the right to review student records to the respective building principal.

The Protection of Pupil Rights Amendment (PPRA) to the federal Family Educational Rights and Privacy Act (FERPA) affords parents certain rights regarding district surveys,

collection and use of information for marketing purposes, and certain physical exams. Parents can request their child be excused from participation in such surveys by writing to the Superintendent of Schools.

PARENTS' RIGHT TO KNOW

In accordance with the federal Every Student Succeeds Act (ESSA), parents/guardians are entitled to information about the professional qualifications of their children's classroom teachers. This includes whether the teacher has state certification for the classes being taught; the teacher's bachelor's degree major and any other certifications or degrees by field or discipline; and whether the child is provided services by instructional aides or similar paraprofessionals and, if so, their qualifications. Parents/guardians requesting a teacher's composite score must do so in writing to the district superintendent.

PARENT ENGAGEMENT

The Board of Education recognizes the rights of parents/ persons in parental relation to be fully informed of all information relevant to their children, including children who participate in programs and projects funded by Title I and encourages the participation of parents of students eligible for Title I services in all aspects of their child's education, including the development and implementation of district programs, as well as activities and procedures that are designed to carry out Every Student Succeeds Act (ESSA) parent involvement goals.

SCHOOL ATTENDANCE POLICY

The Board of Education recognizes that attendance in class is an integral part of academics. By being present in class for in-person learning, students benefit not only from their own participation, but also from the general dialogue and interaction among students and teachers in the class. Teachers may include a participation grade in the computation of course averages.

An excused absence is any absence, tardiness or early departure for which the student has a valid school-approved excuse. Such excused absences shall include: personal illness, illness or death in the family, religious observance, required court appearances, medical treatment, approved college visits, military obligations, impassable roads and absences approved in advance by the principal.

An absence is considered an unexcused absence, tardiness or early departure if the student has no valid school approved excuse. Such unexcused absences shall include shopping trips, hunting, babysitting, family vacation, oversleeping, absence to allow for more time to complete school work or study for a test, missed the bus, skipping class and any other absence that is not excused.

Truant is an unexcused absence without permission or knowledge from home or school. If a student is truant, a zero will be assigned for any test or materials graded that day with no make-up allowed. Interventions to deal with negative attendance patterns may include:

- Parent/guardian notification upon excessive absences
- Parent/guardian conference when detrimental attendance patterns persist
- Referral for counseling
- Disciplinary action
- Referral to agency personnel
- Requirement of documentation from medical personnel to verify frequent or extended absences
- Refusal to allow a student to attend summer school for the purpose of making up a class

A student is not to be counted present and immediately excused. For a student to be counted in attendance for the day he/she must be present for a minimum of one hour of instruction.

Parents who transport their children to school need to be sure they are not deviating from the established starting and ending times of the school day.

EXCUSES AND STUDENT RELEASE

On the day a student returns to school from an absence, he/she must present to the homeroom teacher a written excuse from his/her parent/guardian. The excuse should indicate the dates of absence and the reason for the absence.

If a student wishes to be excused early, a written note must be submitted from the parent/guardian requesting early release and stating the reason for the request. Details such as doctor's name, agency, etc. must be included so appointments can be verified.

In emergency situations, a parent/guardian must call the main office to make arrangements for pick-up. If someone other than the person in a parental relationship is to sign out the student, written parental permission is required.

Any parent/guardian or designee who picks a student must ALWAYS be prepared to show a picture ID. Phone requests to release students will not be honored.

NOTICE OF ABSENCES & ATTENDANCE CONTACT INFO.

It is the responsibility of the parent/guardian to notify the school of all absences on the day they are to occur. This is done by speaking with the principal's office, nurse or attendance office personnel. If there is no report made, the district shall attempt to contact the student's parent(s) or person in parental relation to learn the nature of the student's absence and notify the parent that the student has not arrived at school. This may involve calls to the parent/guardian's workplace.

Fairley (315-564-8110 Press 3)
Kenney (315-564-8120 Press 3)
High School (315-564-8130 Press 3)

EMERGENCY SCHOOL CLOSINGS

When schools are closed or delayed because of weather conditions or other emergencies, early announcements will be made over local television stations, their respective websites and via our school website and through Parent Square. If you do not wish to receive a phone call from Parent Square notifying you of an emergency closing, please contact the school registrar at 315-564-8100 ext 1.

When it is necessary to close or delay school, the district will call the following designated "official" stations: CNY Central (Channels 3 & 5) and WSYR (Channel 9). These stations will broadcast this information, which will typically be on the air by 6:00 am. If you have any doubts about the opening of school, it is suggested that you keep your TV on, make sure you are on the Parent Square list, check our Official Facebook page, and/or check the district's website.

In the event of an emergency midday dismissal, high school and middle school students will be released first. Elementary children will be sent home second. Dismissal times will vary, but you will be notified of the latest information through Parent Square.

If all five Emergency Closing Days are used and additional days are needed, make-up days will be held first on March 29, second on May 24, and the third on June 26, 2024. Staff, faculty and families should plan accordingly.

BUS SAFETY GUIDELINES

We possess a good safety record and we need to remain fully focused on accident prevention. The team of drivers, parents and students are asked to help with school bus safety. HCSD is committed to providing a safe and comfortable ride for all of our children. Please pay attention to the general safety guidelines:

- The driver is in charge. All instructions of a bus driver are to be followed.
- As the bus approaches for pickup, students are to stand at least 15 feet off the road and not push in line or approach the bus until the bus has come to a complete stop and the driver has opened the door.
- Students should safely board the bus and can be assigned seats by the bus driver.
- Students may not change seats or move in aisles while the bus is in motion.
- Talking can take place at a reasonable noise level. Loud shouts and whistles will not be tolerated.
- Arms and legs are not to be extended from a bus window or door.

- Horseplay and general rough-housing will not be tolerated.
- Paper or any other objects are not to be thrown.
- The same rules applying to smoking, vaping and drugs in the school are in effect on the bus as well.
- Due to allergies and student safety, there is no eating or drinking on the bus.
- Any actions that distract or otherwise prevent the driver from concentrating on the driving of a bus are forbidden.
- Students who must cross the road after bus dismissal must walk within eyesight of the bus driver and wait for the driver's direction before crossing.
- Students are not allowed to disembark at a stop other than their authorized stop on regular routes, unless the school has been given a note, written and signed by a parent or guardian, authorizing such a change. The note is to be submitted to a person in the main office no later than noon on the same day of the requested change. A pass will be written by a secretary in the main office granting the proper bus arrangement. The request could be denied or checked into by a building principal or other administrator if it seems to be allowing the child to do something which is questionable or unsafe.
- No calls to the school office will be acceptable as a basis of authorizing busing changes.
- Objects transported on a bus can be very dangerous. No glass, sharp objects, pets, firearms, bats/sport sticks, squirt guns, bottles, or chemicals are to be allowed on the bus. No skateboards. Electronic devices may be used at the discretion of the bus driver. Cameras and video recording devices of any type may not be used on the bus. Musical instruments can be carried as long as they can be secured.
- Due to allergies and student safety, cologne, perfume, deodorant or any aerosol of any kind shall not be sprayed on the bus.
- Small instruments, books, and gym bags can be carried on the student's lap.
- ***Riding a bus is a privilege, not a right.***

FAIRLEY STUDENT DROP-OFF/PICK-UP PROCEDURE

Student drop-off will be from 8:45 - 9:00 am for families wishing to bring their child(ren) to school. Student drop-off will take place in the loop near the Pre-K door, 2-3 cars at a time. We ask that families remain in vehicles and wait for a staff member to approach. If a student arrives outside of the drop-off times, please park your vehicle and bring your child to the front of the building and sign them in.

Student pick-up will be from 3:25-3:35 pm and will take place in the loop near the Pre-K door. We ask that families remain in vehicles and wait for their child(ren) to be brought out to them. We understand circumstances may occur where families may wish to pick up their children who typically ride the bus. In that situation, we ask families to send in a note with the student or call the attendance office by 12:00pm.

FAIRLEY ELEMENTARY SCHOOL TRANSPORTATION

For the child's safety, it is required that all UPK through 2nd grade parents/guardians meet the bus and assist their child getting on and off the bus.

Fairley Elementary students will only be dropped off when a visible adult is present at the location (home, babysitter's house, etc.). If there is no adult, the child will not be let off the bus and will be brought back to school. Parents/Guardians must notify the bus garage if their child is not attending school in the morning (sick, vacation, morning appointment). Transportation: 315-564-8140.

RELEASE AND BUS NOTES

If a student is to be released from school for a special reason or if the student is to go on a bus other than their own, a signed parent permission note must be turned in to the office by 10 am. Only written requests will be honored. If a student is to be picked up at the end of the day by a parent/guardian and has already boarded the bus at line up, the parent/guardian must sign the child out in that buildings' main office before they are released from the bus.



IMPORTANT REMINDER

Middle school and high school students are required to ride their scheduled morning run to school. They are not permitted to ride on the elementary run.

CHANGE REQUESTS MUST BE DONE IN WRITING

A parent's written request is required for any changes from one bus to another or for a change in pick-up or drop-off point. The request from the parent must be presented to the school office before ten o'clock (10 am) on the day it is to be used. On early dismissals, any requests must be presented to the school office before 9:30 am on the date it is to be used. Impromptu or any requests submitted after these times will not be honored. Transportation will not honor requests for students to be transported to a friend's house, birthday parties, sleep overs, etc. Change requests must be used for your child's supervision or emergency situations.

TRANSPORTATION PROGRESSIVE DISCIPLINE

Listed below are the Levels of Consequences for inappropriate behavior on School Buses:

Level 1: Verbal warning(s) from Driver.

Level 2: Written warning from Driver

- a. Student is called to the office for a meeting
- b. Copy of written warning is sent home

Level 3: Second written warning from Driver

- a. Student is called to the office for a meeting
- b. One to Five (1-5) day bus suspension
- c. Principal notifies parent prior to suspension

Extenuating circumstances and the severity of the misbehavior could result in an Administrative meeting, Superintendent's Hearing and or complete loss of bus riding privileges. The Safety Guidelines and Consequences are given verbally to the students by their bus driver within the first three days of the school year.

ASBESTOS MANAGEMENT PLAN

In accordance with the Asbestos Hazard Emergency Response Act (AHERA) the Hannibal Central School District's facilities have been inspected and response actions are planned to ensure a continued safe environment for our students and employees. The district conducts re-inspections every three years. The Center for Instruction, Technology & Innovation safety and risk management department was contracted to complete the 2022-2023 triennial inspection of all facilities and update the asbestos management plan, which is available for your review in the district office during office hours from 9 am to 3 pm For more information, please contact 315-564-8100 (Press 4).

ANNUAL PESTICIDE NOTIFICATION

New York State Education Law Section 409-H, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Hannibal Central School District is required to maintain a list of persons in parental relation, faculty and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72-hours following an application;
- Anti-microbial products;
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- Silica gel and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- Boric acid and disodium octaborate tetrahydrate;
- The application of EPA designated biopesticides;
- The application of EPA designated exempt materials under 40CFR152.25;
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. To receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please send a written notice to Jarrett Butchino: Director of Facilities.

BODY MASS INDEX REPORTING POLICY

New York State requires schools to track each student's Body Mass Index (BMI) and weight status category as part of school health examinations. Every year the NYS Department of Health will survey some schools for the number of pupils in each of six possible weight status categories. If Hannibal Central School District is surveyed by the state, the district will share summary group data only, not individual names or information. Parents who wish to exclude their child's data from such group calculations must contact the child's school building nurse.

ACCIDENTS OR INJURIES AT SCHOOL

The Hannibal Central School District maintains a student accident insurance policy that provides insurance for medical and surgical loss arising from accidental bodily injury that occurs:

1. While attending school during school hours
2. While being transported directly to and from school for regular school classes
3. While attending school-sponsored and school-supervised activities

The policy is designed to pay benefits in excess of those provided by your personal health insurance policy or any other coverage you may have for the child. The maximum benefits are limited to the "usual and reasonable" expense for such accident or injury as determined by our insurance carrier.

If your child is injured at school you must:

1. File the insurance form with the school nurse
2. Submit the claim to your personal health or accident insurer for initial consideration
3. If a balance remains after the claim is processed by your insurance company, you should submit a claim to the school insurance company for consideration of the remainder

There are some limitations on the school insurance policy. To be certain you maintain coverage, contact the school nurse within five days of the accident or injury to begin the necessary paperwork to protect your claim.

HEAD LICE

Parents can help control the spread of head lice by:

- Cautioning your children about sharing personal items such as hats, combs, barrettes, brushes, etc.
- Checking your children for signs of head lice such as itching, scalp sores, lice or nits.
If you find any signs, visit your family doctor before school opens.
- Properly treating any confirmed case of head lice and taking all appropriate precautions to prevent the spread of head lice among family members if one person is found to have head lice.

Call the school nurse if you are uncertain of how to treat the lice and/or keep it from spreading. If you suspect your child has head lice, please have the child checked by the school nurse or your family doctor.

HEALTH CONCERNS

With students in close proximity to one another in school, there is a concern about the spread of illness. We ask that you speak to your children about good hygiene habits. Please encourage them to:

- Wash hands often with soap and warm water
- Avoid being in close contact with people who are ill
- Keep hands away from face and avoid touching your nose, mouth and eyes
- Do not share personal items, such as drink bottles

If your child is sick, has a 100° fever or higher, a cough or is vomiting, please have them stay home from school until they are recovered. Contact the school nurse with any questions or concerns about your child's health.

MEDICATION IN SCHOOL

In the event a student needs to take medication while in school, we require that you adhere to the following:

- A written statement from your physician indicating the name of the medicine, dosage, frequency and any other pertinent information regarding its administration must be on file.
- A written statement from your physician indicating the name of the medicine, dosage, frequency and any other pertinent information regarding its administration must be on file.
- A written statement from a parent giving permission to have the medicine administered in school must be on file.
- The medicine must be brought to school in the original container by a parent or adult.
- If a student has a medical ailment, a written doctor's excuse must be obtained to be excused from physical education class, this should be given to the school nurse. Students must also have written permission to return to P.E. class.

We require physical examinations that must include a BMI for all students in grades Pre-K or K, 1, 3, 5, 7, 9, and 11. Parents may choose to have this physical exam completed by their family physician or by the school physician.

New York State also requires a dental certificate for the same grade levels. The dental certificate needs to be completed by your family dentist.

IMMUNIZATIONS

NYS law requires that all students be current on immunizations. Children who are not immunized will not be allowed to attend school. A list of required immunizations by grade level is listed below. Immunization clinics are held at the Oswego County Health Department offices (70 Bunner St., Oswego) every Tuesday, 12:30-3:30 pm Call 315-349-3547 for more information.

VACCINES	PRE-K	KINDERGARTEN AND GRADES 1-5	GRADES 6-11	GRADE 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td)2	4 doses	5 doses or 4 doses if the 4th dose was received at 4 years or older or 3 doses if 7 years or older and the series was started at 1 year or older	3 doses	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap)3	Not applicable		1 dose	
Polio (IPV/OPV)	3 doses	4 doses or 3 doses if the 3rd dose was received at 4 years or older		
Measles, Mumps and Rubella (MMR)	1 dose	2 doses		
Hepatitis B	3 doses	3 doses or 2 doses of adult hepatitis B vaccine (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 through 15 years		
Varicella (Chickenpox)	1 dose	2 doses		
Meningococcal conjugate (MenACWY)	Not applicable		Grades 7-11: 1 dose	2 doses or 1 dose if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate (Hib)	1 to 4 doses	Not applicable		
Pneumococcal Conjugate (PCV)	1 to 4 doses	Not applicable		

SAT & ACT TEST DATES

When registering for SAT or ACT, only complete the required information. The registration process requires you to choose a test date and location. Payment is required at the time of registration. You will also need to upload a headshot photo to register for either exam. For more information about the registration process, requirements, test accommodations and study guides, visit www.collegeboard.org (SAT) or www.act.org (ACT). Our high school counseling department can provide additional information and answer any questions you may have regarding the process.

EXAM	TEST DATE	REGISTRATION DEADLINE
ACT	September 9, 2023	August 4, 2023
SAT	October 7, 2023	September 7, 2023
ACT	October 28, 2023	September 22, 2023
SAT	November 4, 2023	October 5, 2023
SAT	December 2, 2023	November 2, 2023
ACT	December 9, 2023	November 3, 2023
ACT	February 10, 2024	January 5, 2024
SAT	March 9, 2024 (Digital)	February 23, 2024
ACT	April 13, 2024	March 8, 2024
SAT	May 4, 2024 (Digital)	April 19, 2024
SAT	June 1, 2024 (Digital)	May 17, 2024
ACT	June 8, 2024	May 3, 2024

GRADUATION REQUIREMENTS

Your counselor will monitor your academic progress and will advise you as to what requirements you will need to earn your diploma. It is important that you also take responsibility for keeping track of your coursework and Regents exams throughout your high school career.

- Local diplomas remain available for students with disabilities.
- An integrated course in math/science/technology may be used to satisfy the requirement for a 3rd credit in math OR science. These courses are Production Systems and World of Technology.
- Students must meet both academic AND attendance requirements to attend CiTi.
- Per board policy, all students must carry a minimum yearly academic course load of 5 ½ credits.

REGENTS DIPLOMA REQUIREMENTS

REQUIRED COURSES

ENGLISH 4 credits
 SOCIAL STUDIES 4 credits
 MATH 3 credits
 SCIENCE (2 must be lab based) 3 credits
 FOREIGN LANGUAGE 1 credit
 ART/MUSIC 1 credit
 HEALTH ½ credit
 PE 2 credits
 ELECTIVES 3 ½ credits
TOTAL 22 credits

REQUIRED REGENTS EXAMS

COMPREHENSIVE ENGLISH
 GLOBAL HISTORY & GEOGRAPHY
 US HISTORY & GOVERNMENT
 INTEGRATED ALGEBRA
 ONE REGENTS SCIENCE EXAM

***A passing score of 65 is required**

PLEASE NOTE: The state regulations include a “4+1” option that permits a student to meet graduation assessment requirements. See your counselor for details.

REGENTS DIPLOMA WITH ADVANCED DESIGNATION

REQUIRED COURSES

ENGLISH 4 credits
 SOCIAL STUDIES 4 credits
 MATH 3 credits
 SCIENCE 3 credits
 FOREIGN LANGUAGE 3 credits
**A 5 unit sequence in art, music or CTE may replace the 3 unit foreign language requirement*
 ART/MUSIC 1 credit
 HEALTH ½ credit
 PE 2 credits
 ELECTIVES 1 ½ credits
TOTAL 22

REQUIRED REGENTS EXAMS

COMPREHENSIVE ENGLISH
 GLOBAL HISTORY & GEOGRAPHY
 US HISTORY & GOVERNMENT
 LIVING ENVIRONMENT
 ONE ADDITIONAL SCIENCE REGENTS EXAM
 INTEGRATED ALGEBRA
 GEOMETRY
 ALGEBRA 2/TRIGONOMETRY
 FOREIGN LANGUAGE
(Local exam for current Spanish III students must be passed for the Advanced Diploma)

Our students come first!



DISTRICT OFFICE

Main Number 315-564-8100
Registrar..... Press 1
Special Education Press 2
Food Service 315-564-7932
Director of Facilities..... Press 4
Accounts Payable..... Press 5
Transportation Press 6
Treasurer Press 7
Superintendent..... Press 8
Tax Collection..... Press 9

HIGH SCHOOL

Main Number 315-564-8130
Main Office..... Press 1
Nurse..... Press 2
Attendance Press 3
Guidance..... Press 4
Athletic Director Press 5
Food Service 315-564-7932

MIDDLE SCHOOL

Main Number 315-564-8120
Main Office..... Press 1
Nurse..... Press 2
Attendance Press 3
Guidance..... Press 4
Food Service 315-564-7932

ELEMENTARY SCHOOL

Main Number 315-564-8110
Main Office..... Press 1
Nurse..... Press 2
Attendance Press 3
Food Service 315-564-7932

TRANSPORTATION

Main Number 315-564-8140

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HANNIBAL, NY 13074

LOCAL POST OFFICE
BOXHOLDER OR
RURAL ROUTE PATRON

OUR STUDENTS COME FIRST!

We are dedicated to maximizing the potential of each individual student. Our educational programs and experiences are purposefully designed to position our students for success. With the support of parents, faculty, staff, administration, community members and the Board of Education, each student will become a confident, responsible and proud graduate of The Hannibal Central School District.

